

## APPENDIX 2

### EMPLOYEE ENGAGEMENT PANEL

#### TERMS OF REFERENCE

1. To act as an advisory body to the Executive (for executive functions), and to the General Purposes and Licensing Committee as appropriate (for non-executive functions) on:-
  - (a) Major issues of concern to the Council and its employees, always provided that no question of individual discipline, grievance or grading shall be within the scope of the Panel unless referred to it by the Council, the Executive, or a Panel or Committee of the Council.
  - (b) Any relevant matter referred to it by the Council, the Executive, a Panel or Committee of the Council, the Chief Executive or by any of the trades unions.
  - (c) Negotiations to alter the Local Terms and Conditions of Service of employees.
  - (d) Disputes about the application and interpretation of conditions of service.
  - (e) Reviews of the conditions of employment, organisation and training of the Council's employees.
  - (f) Negotiations relating to procedural agreements, including the disciplinary, disputes and grievance procedures.
  - (g) Such other matters as are specifically assigned to the Panel